

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held via Zoom on July 15, 2022. The meeting started at: 10:00am and finished at 12:02pm.

ATTENDEES

People present at the meeting:

<i>In Person</i>	<i>Phone</i>	<i>Not Present</i>
Alicia Lee		Danielle Droppers
Christian Moller-Anderson		Jackie Leung
Fatima Paola Herrera-Zarate		Juan Franco
JoAnn R. Miller		Julie Plagenhoef
Marie Harvey		Karen Chase
Nora Frank-Buckner		Renee' Menkens
Oralia Mendez		Therese Hooft
Pam Pearce		Angel Harris
Phyusin Myint		
Rebeckah Berry		
Robb Hutson		
Tabitha A. Jensen		
Tom Engle		
Yesenia Castro		
Jessica Nischik-Long (Staff)		

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Consensus was reached and a motion was passed to accept the following:
 - May board meeting minutes
 - Accept proposal as written to revise the bylaws regarding section structures and financials.
 - Sponsor annual Hiroshima and Nagasaki memorial.
 - Reminder to submit [nominations for OPHA Annual Awards](#) Lifetime Achievement, Policy Champion of the Year, Emerging Leader, Health Equity Champion
 - Board member skills survey will be sent out soon
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May Board Meeting Minutes – Tamara Falls

Motion: Approve the May Board of Directors Minutes as provided.

Motion was seconded. Minutes were approved unanimously.

Treasurer's Report – Robb Hutson – Information and Discussion

- April, May, June financials were reviewed.
- Overall picture is good, nothing out of the ordinary. There is currently more money in the budget at this time than there was last year.

President's Report – Tabitha Jensen – Information and Discussion

- Proposal from the Executive Committee + Section Representatives regarding section restructuring and financials (vote). If approved, the bylaw revision proposal will be voted on by the full OPHA membership at the annual meeting at the annual conference in October. If approved, changes would impact the next fiscal year (2023).
 - Motion: Accept proposal as written to revise the bylaws regarding section structures and financials. Motion was seconded. Motion approved unanimously.
- Nathaniel Boehme resignation as Policy & Advocacy Committee chairperson. This position is now vacant.
 - Suggestion to create a job description for the Policy & Advocacy Committee Chairperson and/or a template for all section leadership roles.
- Oregon Physicians for Social Responsibility request to sponsor their annual Hiroshima and Nagasaki memorial at the Japanese American Plaza on Waterfront Park in Portland (vote). OPHA would list the organization as a co-sponsor, with no financial obligations.
 - Motion: Sponsor annual Hiroshima and Nagasaki memorial. Motion was seconded. Motion approved unanimously.
- Reminder to submit [nominations for OPHA Annual Awards](#) Lifetime Achievement, Policy Champion of the Year, Emerging Leader, Health Equity Champion
- Update on grants, contract with Rede Group re: study of systemic Covid response (Jessica)

Committee Reports:

Nominations Committee – Oralia Mendez – Information and Discussion

- Update on ballot outreach. Candidate Statements due Friday, July 29.
- Need suggestions for nominees.
 - This year's open slots: president-elect, three directors at large, regional representative 5, affiliate representative to the governing council of APHA, three nominations committee positions

- Note: the nominations committee positions may not be filled by current board members.
- Pilot board skills survey
 - Board members will receive a survey in the next couple of weeks
- Voting will be done electronically. Paper ballots will be available to those who request one.

Program Committee – Marie Harvey and Jessica Nischik-Long – Information and Discussion

- There have been a lot of poster submissions received as well as abstract submissions
- A proposal was received for a Plenary panel regarding the impact of the loss of reproductive rights
- Four keynotes confirmed. See <https://www.oregonpublichealth.org/2022-featured-presentations-events>

Development Committee – Fatima Herrera-Zarate and Jessica Nischik-Long – Information and Discussion

- Question regarding two culturally specific organizations (Grand Ronde confederated tribe and Oregon Latino Health Coalition) and whether or not they should be asked to sponsor the OPHA conference, when there is no relationship yet built.
 - Discussion regarding the need to make efforts to build relationships with culturally specific organizations in the future.
- Follow up process for board members
 - Email Fatima with progress on asks/outreach for tracking purposes
 - Email Jessica & Fatima with questions and confirmed sponsorships
- Review [spreadsheet](#) & make/update assignments
- Prospectus and sponsor application are online: <https://www.oregonpublichealth.org/sponsors-and-exhibitors>

New Business, Coalition & Section Updates – Tabitha Jensen – Information & Discussion

12:00 – Adjourn

Upcoming Board Schedule:

Board Meeting, Friday, August 19, 10:00am-12:00pm, Zoom

Board Meeting, Friday, September 16, 10:00am-12:00pm, Zoom

*****Board Meeting, Monday, October 17, 2:45-4:00pm, In Person at the Conference*****

New Director Orientation, Thursday, November 17, time & location TBD

Board Meeting, Friday, November 18, 10:00am-12:00pm, Zoom

Board Retreat, full day – Date & location, TBD

Other upcoming dates:

July 19, 9:00 – Nominations Committee meeting

July 29 – Intent to Run for the Board & Candidate Statements due

August 12, 9:00 – Program Committee meeting

August 9, 12:00 – Executive Committee meeting

September 1 – Last day for Early Bird registration

September 2 – Award Nominations Due

October 17-18 – OPHA Annual Conference and Meeting

December – Board Retreat, full day